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| **Emotional, social, and cognitive health meeting minutes** |
| **Date: June 24, 2016 Start Time: 10:30am CST End Time: 11:30am CST** |
| **Attendees:** Beattice Abetti, LCSW, Co-chair; Areej Al-Jawahiri, MD, Co-chair; Heather Jim, PhD; Cynthia Bell, RN; Anna Barata, PhD; Wendy Gorrell, Patient; Kate Houg (admin staff); Jill Randall, LICSW (lead staff), Jennifer Blosser, LSW**Not in attendance:** Lizette Salazar, Caregiver, Betsy Lucas, Patient; Eneida Nemecek, MD; Tim Walsh, Patient; Rob Minton, Patient; Gerardo Camarillo, Caregiver |
| **TOPIC** | **DISCUSSION****LEADER** | **Time** | **DISCUSSION SUMMARY** | **Action Items** |
| Welcome/Introductions | Jill/Kate | 10 min | Jill conducted role call and introductions |  |
| Summary of literature review and its organization | Areej and Beatrice | 15 min | * We have received a large amount of articles (63 articles) to review, and need to decide how to divide and conquer
* We can decide to work in a large group or smaller groups. The literature we have collected is divided by pediatric and adult
* Have a written summary of each article by the end of next month
* Articles will be emailed or available on a website. Members do not need to find the articles themselves.
* “High yield” refers to articles that review the review articles or have a big impact in the field
 | * Achieve a written summary per article. Discuss summaries in July meeting
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| Challenge of separating psychological from social literature | Areej and Beatrice | 15 min | * Can extract information on social issues and separate the information on emotional issues from the same articles
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| Group method: How we want to tackle articles | Areej and Beatrice | 15 min | * Areej has summaries for about 20 of these articles already, which will cut down on the workload
* Will break down into three sub-groups: Adult emotional & social health, Pediatric emotional and social health, and Cognitive health
* Main focus is to know and summarize the literature and identify the major gaps while summarizing these articles
* Kate and Jill will be available to help facilitate side meetings for subgroups if necessary
* We want to identify the areas that are not being addressed or not being addressed adequately, so we need to have a sense of what is already there. We are interested in the burden of transplant on patients when it comes to their emotional health, social wellbeing, and their cognition.
* Co-chairs will assign groups and literature based on interest
* Co-chairs will send out a summary template and an introduction on how to read the articles
 | * Areej will send out summaries of articles she has already completed for an example
* Email Jill with preferences on which subgroup you would like to work on
* If you have questions while reading articles, please reach out to the researchers in the group for help
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| Summary of tasks and next steps | Areej and Beatrice | 8 min | * We will gather the summaries and discuss them together as a group at the next meeting
* Complete the summaries prior to the next meeting and have a discussion about the literature
 | * We will push the next meeting to July 29th
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